

# Membership Application

The American Chamber of Commerce in Luxembourg (AMCHAM) is an international English-speaking business association committed to providing four things: Networking, Information, Problem solving and Lobbying with the Government authorities on behalf of its members. AMCHAM is the largest private chamber of commerce in Luxembourg and very proud of its demographic mix of 30% companies of U.S. origin, 20% companies of Luxembourgish origin and 50% membership by companies from throughout the rest of the world. AMCHAM offers an international platform for companies interested in being part of a collective voice while promoting Luxembourg as the ideal place to work and live. To apply for membership in the American Chamber of Commerce in Luxembourg, please fully complete and return this form. Feel free to call us at (+352) 43 17 56 if you have any questions or need any help.

## Company Details

Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal Code & City: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ General Email: \_\_\_\_\_  
 Website: \_\_\_\_\_

## Company Representative Details

First name: \_\_\_\_\_ Last name: \_\_\_\_\_  
 Position: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Nationality: \_\_\_\_\_

## Company Information

Total employed in Luxembourg: \_\_\_\_\_ Parent Company Name & Location (Country): \_\_\_\_\_

Please provide the contact information for the key decision makers in your company. We request that you fill in information for the key titles we have already listed below (when applicable), but feel free to mention additional key employees with their titles and contact information within your organization. Individuals listed below will be added to our database and will receive updates on AMCHAM news, events, updates and more.

Position	Name	Email	Telephone
1. CEO			
2. Head of Diversity			
3. Head of Finance/CFO			
4. Head of HR			
5. Head of IT			
6. Head of Marketing/Communication			
7. Head of Operations			
8. Head of Tax			
9.			
10.			

\* For additional representatives, please add a separate sheet.

## Newsletter

Would you like to sign up for the AMCHAM Newsletter? ☐ YES ☐ NO

## Industry Affiliations (please check only one):

- |   |   |
|---|---|
| <input type="checkbox"/> Finance & Tax          | <input type="checkbox"/> Education                              |
| <input type="checkbox"/> Service Providers      | <input type="checkbox"/> Real Estate                            |
| <input type="checkbox"/> Legal                  | <input type="checkbox"/> Banking – Insurance – Asset Management |
| <input type="checkbox"/> Consulting             | <input type="checkbox"/> Manufacturing                          |
| <input type="checkbox"/> Information Technology | <input type="checkbox"/> Human Resources                        |
| <input type="checkbox"/> Hospitality            | <input type="checkbox"/> Other (please specify) _____           |

**Membership Category:** There are 6 levels of Membership presented below, please check the one applicable.

### Chartered Membership

Chartered Members constitute a special privileged business group. They are recognized as the Luxembourg and the Greater Region's business community leaders (no matter their size) who are dedicated to making a substantial commitment to the interests and welfare of the Luxembourg business community. Chartered Members receive special recognition with:

- A directorship on the Board of Directors, the company name displayed in AMCHAM's media packets;
- Being eligible to participate in the Special Purpose Committees that engage in advocacy on issues that may affect the specific business and social environment of the company (see our website for more details);
- Benefit from proprietary information as well as access to exclusive events, briefings, and meetings with prominent representatives of American, European, and international bodies and institutions;
- Recognition in AMCHAM's Newsletter (one time only);
- Free entry to all AMCHAM events (with the exception of paid lunches or dinners).

An initial capitalization fee of **EUR 2,500** is required via three annual installments of EUR 2,500 during each of the first 3 years, thereby confirming the firm's extensive commitment to community service and support. This will be followed starting the 4th year by an annual fee of **EUR 1,100**.

### Corporate Membership

Corporate Members are the backbone of AMCHAM Luxembourg. They are recognized as the significant and active participants in the Luxembourg and the Greater Region's business community. Businesses with **11+ employees** benefit from the support and networking activities of AMCHAM through:

- Being eligible to participate in the Special Purpose Committees that engage in advocacy on issues that may affect the specific business and social environment of the company;
- Recognition in AMCHAM's Newsletter (one time only);
- Free participation in all AMCHAM events (with the exception of paid lunches or dinners) for all employees.

Annual fee is **EUR 850**.

### Small Business Membership

Small Business Members have the same basic rights as Corporate Members. The Small Business Members are start-ups or small independent businesses with 10 or fewer employees. Generally Small Businesses grow into full Corporate Membership as their business activities expand over time. The benefits are:

- Free entry to all AMCHAM events (with the exception of paid lunches or dinners) for all employees;
- Recognition in AMCHAM's Newsletter (one time only).

Annual fee is **EUR 425**.

### Entrepreneurial Micro-company or Independent Membership Plus

Companies or Independents with **3 employees or fewer** who have been in existence for **more than 5 years**, are stand-alone organizations and not subsidiaries of larger entities. The application requires proof of existence via the published Memorial announcement. This type of membership is offered by AMCHAM to encourage entrepreneurship and to help/support all such companies after the first 5 years after their creation has been published in the Luxembourg Memorial. Micro-companies enjoy all the rights and benefits of AMCHAM membership except the right to vote:

- Free entry to all AMCHAM events (with the exception of paid lunches or dinners) for all employees;
- Recognition in AMCHAM's Newsletter (one time only).

Annual fee is **EUR 200**.

### Entrepreneurial Micro-company or Independent Membership

Companies or Independents with **3 employees or fewer** who have been in existence for **less than 5 years**, are stand-alone organizations and not subsidiaries of larger entities. The application requires proof of existence via the published Memorial announcement. This type of membership is offered by AMCHAM to encourage entrepreneurship and to help/support all such companies during the first 5 years after their creation has been published in the Luxembourg Memorial. Micro-companies enjoy all the rights and benefits of AMCHAM membership except the right to vote:

- Free entry to all AMCHAM events (with the exception of paid lunches or dinners) for all employees;
- Recognition in AMCHAM's Newsletter (one time only).

Annual fee is **EUR 100**.

### Academic, Government, EU, or Senior Membership

Academic, Government, EU or Senior Membership category includes individuals who are either:

- Students, Professors, or researchers actively affiliated with an Academic Institution
- Government, EU institution employees or officials
- Individuals who are at least 60 years of age and not engaged in full-time employment

Academic, Government, EU, and Senior members enjoy all the rights and benefits of AMCHAM membership except the right to vote.

Annual fee is **EUR 100**.

The fiscal year of the American Chamber of Commerce in Luxembourg starts the first of January of each year. An Annual General Meeting is usually held within three months of the close of the fiscal year to renew the Board of Directors, review the previous year's performance and set goals for the new fiscal year. Membership is automatically annually renewed. A member wishing to resign must send notice in writing by post, fax or email. Notification of resignation must be received no later than the last day of the first month of the new membership period (31 January). If such notification of registration is not received, the member will remain on the membership list and will be liable for payment of dues for that year.

**If accepted as a member of the American Chamber of Commerce in Luxembourg, the company agrees to abide and be bound by AMCHAM's rules and regulations. The appropriate first annual membership dues will be immediately transferred to the BGL BNP Paribas bank account number IBAN LU66 0030 7231 2322 0000.**

Signature of the Company Representative

Date: \_\_\_\_\_

**Please return completed form to [info@amcham.lu](mailto:info@amcham.lu) Thank you!**